

# STONEHENGE THERAPEUTIC COMMUNITY

## JOB POSTING

### Intensive Case Manager Supportive Addiction & Mental Health Housing (SAMH)

#### POSITION SUMMARY

*The Supportive Addiction & Mental Health Housing program (SAMH) is delivered through a partnership between Stonehenge Therapeutic Community (STC), the Canadian Mental Health Association Waterloo Wellington (CMHAWW), and the County of Wellington. The SAMH Team works with individuals living in the community who are dealing with significant addiction and mental health issues, (as well as other complexities such as dual diagnosis, ABI, illness etc.) to enhance their quality of life through the provision of housing, support coordination, advocacy, and counselling. As an integral part of the SAMH team, the Intensive Case Manager will support clients throughout the intake and assessment process. They will also provide housing support, and facilitate coordination of care.*

*The Intensive Case Manager will work independently in various community settings, including travelling across Guelph Wellington to complete home visits and to meet with service providers. This role will involve working with individuals who have acute/chronic addiction and/or concurrent issues. Clients may also have correctional involvement. Transportation of clients may also be required; Evening/weekend work is required on a rotational basis.*

#### RESPONSIBILITIES

- Intake and Assessment
  - Process & accept referrals from community partners
  - Obtain all appropriate consents & authorizations for clients' participation in the program and to ensure effective communication with other service providers providing linkages, resources, referrals, etc.
  - Conduct intake and enrollment activities, to include assisting clients with gathering eligibility documents.
  - Refer and link ineligible referrals to appropriate services and linkages;
  - Process program discharges
- Housing Assistance and Coordination of Care
  - Assist clients with move-in and support access to entitlements (income, food support, lease coordination)
  - Conduct comprehensive psychosocial re-assessments and update case management services plan a minimum of every six months to include progress toward goals, modifications and/or target dates
  - Create and support implementation of individualized care plans including access to health care, entitlements, life skills, community integration, eviction prevention, and treatment as appropriate in collaboration with community partners
  - Create and implement crisis response plans including educating clients on appropriate use of crisis intervention services
  - Home visits and support meetings as required, as determined by client need and at minimum once per month
  - Support clients to access primary health, and other health and social services provided internally or by community partners
  - Maintain appropriate confidentiality and documentation standards as required by the

agency

- Participate in program development activities as required
- Involvement in program evaluation, data collection/input into CaseWORKS
- Work effectively and in collaboration with the broader Supportive Addiction & Mental Health Housing Team including staff of CMHAWW, as well as external service providers, landlords, the family/support networks of participants, and other stakeholders
- All other duties as required

### **SPECIFIC SKILLS REQUIRED**

- Able to coordinate multiple services and supports in collaboration with program participants and their identified support networks
- Demonstrated understanding of and commitment to recovery philosophies including harm reduction
- Familiarity with additional complexities including correctional involvement, acquired brain injury, developmental delay, geriatric presentations, etc. and affiliated services an asset
- Able to develop and maintain effective therapeutic relationships with individuals and groups
- Demonstrated ability to assess risk accurately and respond effectively to crises
- Excellent communication and interpersonal skills
- Must be able to work independently with minimal supervision
- Excellent time management and organizational skills
- Proficient in computer skills including email and Microsoft Office Suite. Familiarity with CaseWORKS database an asset
- Demonstrated ability to establish and maintain effective working relationship with coworkers, community partners, and other service providers
- Demonstrated commitment to maintaining professional boundaries and ethical practice
- The ability to demonstrate cultural competence and respect for diversity and anti-oppressive practices

### **QUALIFICATIONS**

- Completion of a College Diploma or University Degree relevant to mental health, addiction, or social services
- Previous experience in addictions mandatory
- Experience in mental health/concurrent disorders and trauma an asset
- Previous experience in housing preferred
- Lived experience related to addictions and/or mental health an asset
- Experience in social service settings with working knowledge of case management systems and planning techniques

## OTHER REQUIREMENTS

- CSC Clearance conducted by PWGS Canada
  - Must have valid First Aid/CPR, level C
  - Valid Driver's License (G2 or G) and a satisfactory Motor Vehicle Record
  - Reliable vehicle and willing to transport program participants
  - Must provide proof from Insurance provider of 1) at least \$2 million in general liability and 2) have declared scope of vehicle use to Insurance provider
  - Travel within the Wellington Guelph area, including some rural areas (as needed)
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APPLICATION DEADLINE: **By 4:00 PM on January 21, 2021**

POSITION DETAILS: This is a full time permanent role.

CONTACT: Please direct your resume and cover letter **via e-mail only** to Human Resources at [hr@stonehengetc.com](mailto:hr@stonehengetc.com). Please also indicate "Intensive Case Manager" on the subject line.

*Stonehenge Therapeutic Community accommodates the needs of applicants throughout the recruitment process in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) and Human Rights legislation. Should you require it, accommodation can be made at any point, upon request.*

***We thank all applicants in advance for their interest in this position however only those candidates selected for an interview will be contacted.***