

# STONEHENGE THERAPEUTIC COMMUNITY

## JOB POSTING

### **SUPPORT COORDINATOR, ADDICTION SUPPORT COORDINATION (ASC) (Full Time, Contract - Includes a Comprehensive Benefit Package)**

#### **POSITION SUMMARY**

*The Addiction Support Coordinator's core responsibilities are to provide direct service to individuals with addiction issues that are made more complex by the presence of one or more of the following concurrent conditions: acquired brain injury, developmental delay, complex concurrent disorders or geriatric issues.*

*This position will provide counselling as appropriate, and assist with acquiring and maintaining access to medical care, mental health and addictions support, medication management, and all aspects of daily living. The Addiction Support Coordinator will provide consultation and capacity building supports to service providers working with these populations, deliver community education, and network/collaborate with other community agencies in addition to the general public.*

Under the supervision of the Clinical Supervisor – Community Services and working in collaboration with the Addiction Support Coordination Team, the role provides the following:

#### **Counselling Services (60%)**

- Manage the prioritization and intake of clients
- Coordinate and deliver clinical and support services for clients including:
  - Facilitate linkages and access to primary care, addiction, and mental health supports appropriate to the needs of individuals living with addiction who also experience one or more of the following comorbidities: acquired brain injury (ABI), developmental delay, complex mental health concerns, geriatric issues
  - Conduct, coordinate and integrate assessments (including GAIN) with the input and recommendations of other health care professionals
  - Develop realistic goals and monitor progress towards them in collaboration with clients and identified supports (where appropriate)
  - 1:1 counselling and psychoeducational interventions that support progress towards identified goals and enhance overall health and well-being, particularly in relation to mental health and addiction
  - Ongoing assessment of risk and safety with crisis planning and intervention as required
  - Utilize evidence-informed practices including (but not limited to) Motivational Interviewing, Stage-Matched Intervention, Trauma-Informed approaches, CBT and DBT
  - Make referrals to internal and/or external program or services, as appropriate
  - Comprehensive and collaborative discharge planning

#### **Consult and Build Relationships with Community Agencies (30%)**

- Provide consultation, capacity building, and education to service providers working with the target populations to support their ability to work effectively with clients experiencing addiction
- Liaise with community agencies and referral sources to ensure a steady flow of information and smooth referrals to community supports

- Build and maintain effective relationships in the areas of addictions and mental health as well as primary care, DD, ABI, LTC and other related issues
- Participate on community committees as appropriate to support local strategies regarding complex care and reduction of inappropriate ED use

#### **Administration and Reporting (10%)**

- Maintain detailed records and ensure reports are completed accurately and in a timely manner
- Complete incident reports as required
- Prepare and submit regular travel expense claims
- Involvement in program development, evaluation, data collection/input into CaseWORKS
- Assist with the development and evaluation of the program as requested
- Attend program specific and organizational team meetings as required
- Attend clinical supervision regularly
- All other duties as required

#### **COMPETENCIES**

- Thrives working independently, with minimal direct supervision
- Highly adaptable and responsive to a changing work environment
- Demonstrated understanding of and commitment to recovery philosophies including harm reduction
- Knowledge of evidence-based practice in the treatment of addiction and concurrent disorders including CBT, DBT, Motivational Interviewing, Stage-Matched Interventions, etc.
- Familiarity with additional complexities including correctional involvement, acquired brain injury, developmental delay, geriatric presentations, etc. and affiliated services an asset
- Able to build relationships and establish trust quickly with a diverse group of individuals, working collaboratively with all persons in a non-judgmental and professional manner
- Demonstrated ability to accurately assess risk and respond effectively to crises
- Familiarity with ADAT/GAIN and OCAN assessment tools an asset
- Able to synthesize information from diverse sources and determine effective next steps
- Able to coordinate multiple services and supports in collaboration with program participants and their identified support networks
- Demonstrated ability to establish and maintain effective working relationship with coworkers, community partners, and other service providers, including a diplomatic and effective approach to conflict resolution
- Experience working as part of a multidisciplinary team
- Strong organizational skills and the ability to manage multiple, competing priorities
- Excellent communication and interpersonal skills
- Proficient in computer skills including email and Microsoft Office Suite
- Familiarity with CaseWORKS database an asset
- Demonstrated commitment to maintaining professional boundaries and ethical practice
- Ability to demonstrate cultural competence and respect for diversity

## QUALIFICATIONS

- BSW/MSW or other Masters' level counselling qualification required
- 3 - 5 years of experience in addictions, mental health and case management required
- Preference given to candidates who are already registered, or have the capacity to be registered with a professional college
- Lived experience related to addictions required. Lived experience related to mental health an asset

## OTHER REQUIREMENTS

- CSC Clearance conducted by PWGS Canada
- Must have valid First Aid/CPR (level C)
- Valid G Driver's License
- Satisfactory Motor Vehicle Record
- Reliable vehicle and willing to transport program participants
- Must provide proof from Insurance provider of 1) at least \$2 million in general liability and 2) have declared scope of vehicle use to Insurance provider

## WORKING CONDITIONS

- Must be available to work occasional evenings and weekends
- Must be able to travel and work in a variety of settings across the Waterloo Wellington LHIN, including rural areas
- Most work is conducted independently, in clients' homes
- Work involves interaction with those using substances. Some clients may have criminal justice involvement

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**POSTING DETAILS:** This is a one year contract position, beginning in June 2019.

**POSTING DEADLINE:** Posting will close on May 17, 2019 at 4 pm

**CONTACT:** Please direct your resume and cover letter **via e-mail** to Human Resources at [hr@stonehengetc.com](mailto:hr@stonehengetc.com)

*Stonehenge Therapeutic Community accommodates the needs of applicants throughout the recruitment process in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) and Human Rights legislation. Should you require it, accommodation can be made at any point, upon request.*

***We thank all applicants in advance for their interest in this position however only those candidates selected for an interview will be contacted.***